Government of West Bengal
Department of Health & Family Welfare
OFFICE OF THE DIRECTOR
Regional Institute of Ophthalmology
Medical College & Hospital Campus, Kolkata - 700073
Phone: 033 29633767, e-Mail ID: riokolkata@yahoo.com

Memo No.: RIO-2026/ 549 Date: 10.06.2026

QUOTATION NOTICE

Sealed Quotations are invited by the Director, Regional Institute of Ophthalmology, MCH Kolkata on behalf of Govt. of West Bengal, from bonafide agencies for supply the following item for Regional Institute of Ophthalmology (R.I.O.), Kolkata.

Item Name	Specifications	Required Quantity
Balanced Salt Solution 500 ml. (for Ophthalmic use) (Glass Bottle)	Sodium Chloride IP 0.49 % - 0.64% w/v, Potassium Chloride IP 0.075 % w/v, Calcium Chloride IP 0.048 % w/v,, Magnesium Chloride IP 0.03 % w/v, Sodium Acetate IP 0.39 % w/v, Sodium Citrate IP 0.17 % w/v – 500 ml (Glass Bot.)	500 pcs

The quotations will be received on and from 10th June'2026 to 18th Feb'2026, except Govt. holidays in between 10 a.m.- 4 p.m. in drop box or it may also be submitted either through speed post which must reach this office within 4 p.m of 18th June '2026. The quotations will be opened at 12:30 p.m. on 19th June'2026. Applications in due format will be received from bidders addressing the **"Director, Regional Institute of Ophthalmology, MCH Kolkata" and the quotation no. and date must be mentioned in the application.** Please refer the websitewww.riokolkata.in if needed.

Terms and conditions:-

1. Name, Address and Quotation No and purpose must be clearly mentioned on the sealed envelope.
2. Quotations has to submit the sealed envelope form at their own cost to the office of the undersigned within stipulated time through speed post only and will be opened by the purchase committee in presence of the bidder or his representative.
3. The claimed rate should cover transport and delivery charges. The tender must indicate whether the price quoted is inclusive of GST or not. Quoted rates should be clearly mentioned in both figures and words.
4. Cooperative society should furnish along with their tender current certificate from ARCS of concerned district regarding performance.
5. All sheets should be numbered properly and number of sheets in each cover should be cited in covering tally.
6. Self attested photocopy of pan card, Trade License, Drug License, P.Tax and GST Registration is to be furnished with the tender documents.
7. Technical bid and financial bid should be submitted in two separate envelopes mentioning the respective bids on the sealed envelopes.
8. Financial Bid of Technically fit bidder will be opened only.
9. The rate of the tender will be valid from the date of finalization of the tender upto one year or till the maturation of e- tender whichever is earlier. If the item is available as catalogue item of CMS, then the procurement will be done from CMS approved vendor.
10. In case of deviation from any of the above terms and conditions, contract will be liable to be terminated by the appropriate authority.
11. The application to be done as per **Application Form in Annexure I**
12. The item may be ordered in full or part order may be given to the selected bidder as per requirement. The bidder will not be in a position to demand the purchase order of full quantity of the item as specified in the quotation notice.
13. In case of necessity , the date of opening may be deferred, in the case notification will be displayed in the Notice board in the office of the undersigned in due time. Please refer to website or notice board of this Institution for further corrigendum (if any) during the period of processing.
14. The quotation will be valid till the e-tender of same item gets mature.
15. In the technical bid, the sample of the item to be submitted at the store of RIO, Kolkata for evaluation by the purchase committee/Expert committee of RIO, Kolkata. The bidder will stand technically qualified only if all the technical requirements are fulfilled by the bidder including the quality assessment of the sample as per requirement/specification.
16. The tender selection committee/ purchase committee reserves the right to accept/cancel any tender without assigning any reason thereof.

10/6/26

Director
RIO, M.C.H.,Kolkata

Director
Regional Institute of Ophthalmology
Govt. of W.B., MCH Campus, Kolkata-73

Memo No.: RIO-2026/ 549/1(6) Date: 10.06.2026

Copy forwarded for information and necessary action to :

1. The Nodal Officer, Store
2. The A.O., R.I.O., Kolkata
3. The Asst. Supdt.(nm),gr-1, R.I.O., Kolkata
4. Notice Board
5. website posting
6. Guard File

10/6/26

Director,
RIO, M.C.H., Kolkata

Director
Regional Institute of Ophthalmology
Govt. of W.B., MCH Campus, Kolkata-73

Application Form and Annexure 1 for Bid

Director
Regional Institute of Ophthalmology
Govt. of W.B., MCH Campus, Kolkata-73

1. Application Form (In letter head to be printed)

To
The DIRECTOR
Regional Institute of Ophthalmology
MCH Kolkata

Respected Sir,

Reference: Your quotation no _____ dated _____ in the _____ inviting quotation of **Balanced Salt Solution 500 ml. (for Ophthalmic use) (Glass Bottle)** ***for Regional Institute of Ophthalmology, MCH Kolkata.***

With reference to the above, I/We wish to offer our quotation for the same after physically verifying the required product specimen.

I/We agree to all the terms and conditions of the quotations.

I am also aware that if I indulge in any unfair practice or submit any fraudulent documents, my present bid will be cancelled and I will be debarred from participation in any future quotation/tenders.

Thanking you.

Yours sincerely,

(SIGNATURE WITH SEAL OF THE BIDDER)